



**MTO**  
**Gas Chemical**  
**Complex**

— THE FLAGSHIP  
OF THE THIRD RENAISSANCE

# Personal data processing policy

«Gas Chemical Complex MTO Central Asia» LLC

# PERSONAL DATA PROCESSING POLICY

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Gas Chemical Complex MTO Central Asia LLC (Operator) in carrying out its activities is bound by the requirements of the Law of the Republic of Uzbekistan dated 02.07.2019 No. ZRU-547 "On Personal Data" and other applicable regulations.

While processing personal data of its employees, candidates for vacant positions, employees of counterparties and other subjects of personal data (Subjects), the Operator aims to respect human and civil rights and freedoms, protection of rights to privacy, personal and family secrecy.

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## Objectives and principles of personal data processing

- The Operator processes personal data in order to support its activities, including contractual work with its employees, suppliers, customers, organization of access to the territory of its facilities, development of reference materials and other legitimate purposes.
- Processing of personal data is carried out by the Operator based on the principles of:
  - compliance with the legislation of the Republic of Uzbekistan on personal data;
  - prevention of personal data processing without the Subject's consent;
  - limiting the processing of personal data to the achievement of specific, predetermined and legitimate purposes of their processing;
  - avoiding redundancy of personal data;
  - ensuring accuracy, sufficiency and relevance of personal data;
  - destroying ('depersonalization') personal data once the purposes of their processing have been achieved;
  - ensuring confidentiality and security of personal data.

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## List of personal data processed by the operator

Depending on the purpose of personal data processing, the Operator processes the following personal data: surname, first name, middle name; date and place of birth; passport data; contact information; registration address; personal identification number of an individual; taxpayer identification number; education and work experience data; marital status; surname, first name, middle name of close relatives; attitude to military duty, information on military registration; number of individual pension account; data of compulsory military service;

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## Procedure for collection, storage and termination of personal data processing

- The Operator processes personal data based on the Subject's consent, unless otherwise provided for by the legislation of the Republic of Uzbekistan.
- The Operator has the right to entrust the processing of personal data to a Third Party with the Subject's consent on the basis of a contract concluded with the Third Party.
- Storage of personal data is carried out in a form that allows identification of the Subject to the extent required by the purposes previously stated in the collection of personal data.
- Processing of personal data shall be terminated upon achievement of the processing purposes, loss of legal grounds for processing established by the legislation of the Republic of Uzbekistan, withdrawal of consent to processing of personal data by the Subject.
- Amendments and additions to personal data are carried out by the Operator on the grounds of the Subject's request within three days from the date of such request.
- Upon expiration of the processing period, personal data shall be destroyed or neutralized for use in statistical or other legitimate purposes.
- The Operator takes necessary measures to protect personal data from unauthorized access and dissemination.

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## Rights of the subject of personal data

The subject whose personal data is processed by the Operator has the right to:

- Receive full information about his/her personal data processed by the Operator;
- Clarification of his/her personal data, blocking or destruction of personal data if it is incomplete, outdated, inaccurate, illegally obtained or not necessary for the stated purpose of processing;
- Protection of his/her rights and legitimate interests, including compensation for losses and (or) compensation for moral damage in court;
- Withdrawal of consent to the processing of personal data without stating the reason for his/her decision;
- Exercise other rights provided for by the legislation of the Republic of Uzbekistan.

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## Final provisions

- The Operator has the right to amend this Policy at any time in accordance with the legislation of the Republic of Uzbekistan.

- The Operator's employees responsible for violation of personal data confidentiality, depending on the severity of the consequences, shall bear material, disciplinary, administrative, civil or criminal liability in accordance with the procedure established by the legislation of the Republic of Uzbekistan.

«Gas Chemical Complex MTO Central Asia» LLC  
CEO

A handwritten signature in blue ink, consisting of stylized, overlapping letters and lines, likely representing the name of the CEO.

Shakirov M. M.